

**TOWN OF GRANBY  
CHARTER REVISION COMMISSION 2011  
SPECIAL MEETING MINUTES  
JULY 28, 2012**

**PRESENT:** Francis Brady, Chairman; Diane Hernsdorf, Annie Hornish, Lowell Johnson, Jim Lofink, and David Russell

**OTHERS PRESENT:** No public was in attendance.

The meeting of the Charter Revision Commission 2011 was called to order by Chairman Francis Brady at 9:08 a.m.

**PUBLIC**

No public input received.

**MINUTES**

The Commission reviewed the public hearing minutes of June 1, 2012.

ON A MOTION by Annie Hornish, seconded by Diane Hernsdorf, the Commission voted 6-0-0 to approve the public hearing minutes of June 1, 2012 as presented.

The Commission reviewed the regular meeting minutes of June 1, 2012.

ON A MOTION by Annie Hornish, seconded by Lowell Johnson, the Commission voted 6-0-0 to approve the regular meeting minutes of June 1, 2012 as presented.

**CONSIDERATION OF BOARD OF SELECTMEN SUGGESTED RECOMMENDATIONS FOR THE FINAL PROPOSED CHARTER**

The Commission held a discussion regarding the Board of Selectmen's suggested recommendations for the final proposed Charter. The consensus of the Commission was to incorporate the three technical changes in the final proposed Charter. These changes are:

1. Chapter 10, Finance and Taxation, Section 10-2 (1<sup>st</sup> paragraph, 1<sup>st</sup> sentence): On or before the 3<sup>rd</sup> Monday in March the Town Manager shall present to the Board of Selectmen a budget consisting ....
2. Chapter 11, The Town Meeting, Section 11-2 (1<sup>st</sup> paragraph, 3<sup>rd</sup> sentence): The Town Clerk shall serve as clerk of all Town meetings; but in the Town Clerk's absence, an appointed town staff person would take the place of the Town Clerk.
3. Chapter 11, The Town Meeting, Section 11-3(c) (3<sup>rd</sup> sentence): The voting ballot labels shall be approved by the Town Clerk.

As to the principal substantive suggestion by the Board of Selectmen, Chairman Brady stated he incorporated into a document for discussion the language changes provided by Commissioners Migliaccio and Russell to Chapters 10 and 11 regarding the adoption of the annual town budget.

Commissioner Russell reviewed the changes made with the Commission. The Commission then held a lengthy discussion on these changes. One discussion concerned automatic machine voting and holding an informational hearing if the annual town budget were not passed at the first vote. Such a hearing would be held one week following each failed machine vote with a new machine vote being held the following week. The consensus of the Commission was to incorporate a language change to this effect provided by Commissioner Hernsdorf for the document provided at this meeting for discussion.

ON A MOTION by Lowell Johnson, seconded by Annie Hornish, the Commission voted 6-0-0 to adopt a charter revision document consistent with the recommendations of the Board of Selectmen made at their meeting on July 2, 2012.

A final report of the Charter will incorporate all the changes made today and be delivered and presented to the Board of Selectmen at their meeting on August 6, 2012.

#### **CONSIDERATION OF FORWARDING THE FINAL PROPOSED CHARTER TO THE BOARD OF SELECTMEN FOR THEIR ACTION**

A discussion was held about forwarding the final proposed Charter to the Board of Selectmen. The Commission was very clear in its position to recommend to the Board of Selectmen that a two question format be presented to the Granby voters on the referendum of the proposed Charter which would point out the distinction of the annual budget adoption process. As precedent for this two question format, Commissioner Lofink presented an October 25, 1983 legal notice issued by Town Clerk, Cileste V. Adamick (attached). The consensus of the Commission was to endorse this precedent.

ON A MOTION by David Russell, seconded by Annie Hornish, the Commission voted 6-0-0 to recommend to the Board of Selectmen that there be two Charter questions:

- 1) All revisions to the Charter with the exception of the annual budget adoption process.
- 2) To establish a mechanism for the adoption of the annual budget by automatic machine vote.

subject to the draft of the appropriate final language questions to be made by the Town Attorney.

Chairman Brady will incorporate this motion recommendation in a letter to the Board of Selectmen for their consideration.

In following the basic steps for developing a revised municipal charter, the Commission made the following motion.

ON A MOTION by David Russell, seconded by Annie Hornish, the Commission voted 6-0-0 to forward the final proposed Charter document to the Board of Selectmen for their further action.

**CONFIRM DATE OF NEXT MEETING AND ADJOURNMENT**

No meeting is scheduled.

ON A MOTION by Diane Hernsdorf, seconded by Lowell Johnson, the Board voted 6-0-0 to adjourn the meeting at 10:55 a.m.

Respectfully submitted,

Patricia I. Chieski  
Recording Secretary

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WARNING

TOWN OF GRANBY

The Electors of the Town of Granby, Connecticut are hereby warned to meet at their respective polling places in said town on Tuesday, November 8, 1983, for the following purposes:

- I. To cast their votes for First Selectman, Selectmen, Board of Finance, Board of Education, Board of Tax Review, Planning and Zoning Commission, Zoning Board of Appeals, Zoning Board of Appeals, Alternate and Constable.
- II To vote on the following questions for approval or disapproval of revisions to the Granby Town Charter a vote of "YES" being a vote for approval, and a "NO" being a vote for disapproval:
  1. In favor of Charter revisions requiring all budget votes be by secret ballot (Sec. 11-2) and that a machine vote on budgets be retained unless 75% majority empower the Town Meeting to act upon the budget (Sec. 10-5)
  2. In favor of revising the Granby Town Charter pertaining to all other amendments including various grammatical and technical amendments.

The full text of such proposed amendments with explanatory text, printed in accordance with Section 7-191 of the CT. General Statutes, is available at the town clerk's office for public distribution.

The vote on such proposed amendments is taken under the authority of the Granby Charter Section 12-5 and approval of the Board of Selectmen on September 6, 1983 in accordance with Section 9-370 of the Connecticut General Statutes.

Notice is hereby given that the location of the polling place is:

GRANBY SENIOR CENTER - 15 North Granby Rd., Granby, CT..

Voting machines will be used. The polls will be opened at six o'clock in the morning (6:00 a.m.) and will remain open until eight o'clock (8:00 p.m.) in the evening.

Dated at Granby, Connecticut this 24th day of October, 1983.

Cilesta V. Adamick  
Town Clerk

LEGAL NOTICE SENT TO THE HARTFORD COURANT TO BE PUBLISHED.  
POSTED.

received and recorded this 25th day of October, 1983  
by Cilesta V. Adamick, Town Clerk *CVA*